



## WASHINGTON STATE BOARD OF MASSAGE Business Meeting Minutes

**January 9, 2015**

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On Friday, January 9, 2015, the Board of Massage met at Creekside Two at CenterPoint, 20425 72<sup>nd</sup> Ave S, Suite 310, Room 307, Kent, Washington. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

### **Members Present**

Meghann Lawrence, LMP, Vice-Chair  
Rey Guajardo, LMP  
Anthony Sharpe, Public Member  
Laura Williams, LMP

### **Members Absent**

Nancy Allen, LMP, Chair

### **Staff Present**

Megan Brown, Program Manager  
Kris Waidely, Program Manager  
Blake Maresh, Executive Director  
Michael Ellsworth, Supervising Staff Attorney  
Krystl Murphy, Assistant Attorney General  
Cece Zenker, Program Support

### **Guests Present**

Shaun Atkinson, Health Care Investigator,  
Department of Health  
Jennifer Herbrand, Deputy Credentialing Manager,  
Department of Health  
Joanne Miller, Credentialing Review Supervisor,  
Department of Health  
Dan Renfro, Project Manager, Department of  
Health  
Laura Adams, LMP  
Barbara Arriola  
Karen Brightwater  
Teri Green, LMP, AMTA – WA chapter  
Siouxie Jeter-Koch  
Robert Krinsky, Attorney  
Norman Lam

Mike Lembo  
Dari Lewis, LMP, Ananda Massage School  
Dongmei Mi  
David Michael  
Deborah Nimmons, LMP  
Julie Onofrio, LMP  
Michelle Porter, LMP  
Liz Pyle, Washington Reflexology Association  
Fengxia Qu  
Pabin Que  
Susan Sherman, LMP, Port Townsend School of  
Massage  
Li Yan Sun  
Xiaoling Tao  
Yanling Wang

## **OPEN SESSION**

### **1. CALL TO ORDER**

The meeting was called to order by Meghann Lawrence, LMP, Vice-Chair, at 9:06 a.m.

- 1.1 Introductions – The board, staff, and audience introduced themselves.
- 1.2 Approval of agenda
  - The agenda was approved with the following amendment:
    - On agenda item four, remove the RBM presentations for Clover Park Technical College and Arcata.
- 1.3 Approval of meeting minutes from November 7, 2014
  - The minutes were approved with an amendment to clarify that the board's motion on a moratorium for licensing transfer students was made but further legal review determined that they did not have this authority.
- 1.4 Approval of the November 21, 2014 Special Board Meeting Minutes
  - The minutes were approved as presented.

### **2. REPORT ON TRANSFER INVESTIGATIONS – DON PAINTER, CHIEF INVESTIGATOR**

Mr. Painter provided background information about what lead to investigations of transfer students and the status of these investigations.

### **3. RULES DEVELOPMENT WORKSHOP**

The board reviewed rule language drafted by department staff for transfer students, recordkeeping, and draping.

Transfer Student rule discussion

- The board requested department staff to look at rule language from other states, specifically Arizona and North Dakota.

Recordkeeping rule discussion

- Include both “patient” and “client” to differentiate between medical and therapeutic massages.
- The time frame in which a massage practitioner must record any services rendered.
- The retention period a massage practitioner must maintain the records prior to proper disposal.

Draping rule and Breast Massage rule discussion

- Rather than specify the size of a drape, the board felt it would be more appropriate for the rule to say “sufficient coverage.”
- Include language about the client/patient giving informed and written consent for a massage practitioner to temporarily move the drape in order to perform specific therapeutic treatment.

Other

- The board developed a list of specific body parts that would constitute sexual misconduct if touched by a massage practitioner.

Program Staff will revise the language and bring new drafts to the board's March meeting.

#### **4. JURISDICTION AND SCHOOL PROGRAM REVIEWS**

- **Kneaded Energy School of Massage**  
The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.
- **Ananda Massage Training**
  - **Bilingual Massage and Bodywork Program**  
The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.
  - **Traditional Massage and Bodywork Program**  
The RBMs recommended approval. The program received full board approval.
- **Idaho State University – Associate of Applied Science and Technical Certificate programs**  
The RBMs recommended approval of both programs. The programs received full board approval.
- **Allied Health Career Center**  
The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.
- **Port Townsend School of Massage – 525 hour program and 650 hour program**  
The RBMs recommended re-approval of both programs. The programs received full board re-approval.
- **Renton Technical College**  
The RBMs recommended re-approval of the program. The program received full board re-approval.
- **Cortiva Institute – Federal Way Campus and Seattle Campus**  
The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to each school campus.
- **Discovery Point School of Massage**  
The RBMs recommended re-approval. The program received full board re-approval.
- **Oregon School of Massage – Portland Campus and Salem Campus**  
The RBMs recommended re-approval of both programs. The programs received full board re-approval.
- **University of Western States – Portland Campus and Salem Campus**  
The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to each school campus.
- **Still Waters Massage Institute**  
The RBMs requested to table this presentation until the March 6<sup>th</sup> meeting.

## **5. ASSISTANT ATTORNEY GENERAL REPORT – KRYSTL MURPHY, AAG**

Ms. Murphy reported that the board did not have the authority to make the motion of putting a moratorium on licensing applicants who completed the transfer program. However, the department does have authority to impose this action. Department staff will draft a memo to send to board approved massage schools about education requirements for licensure.

## **6. CREDENTIALING REPORT**

Ms. Herbrand and Ms. Miller from the department's credentialing office reported on some basic massage credentialing statistics and offered to bring further statistics at the board's request. The board did not have any requests at this time.

## **7. ONLINE LICENSING PROJECT UPDATE – DAN RENFROE, PROJECT MANAGER**

Mr. Renfroe provided an informational presentation about the department's online licensing project.

## **8. PROGRAM REPORT – Information provided to the board by the Program Managers and Executive Director**

### **8.1 Budget**

- Mr. Maresh updated the board on the status of the 2013 – 2015 operating budget. Staff will continue to monitor the budget.

### **8.2 Federation of State Massage Therapy Boards (FSMTB)**

- Board members were provided with a handout of information from the 2014 FSMTB conference.

### **8.3 2015 meeting dates and locations**

- Board members reviewed the 2015 meeting dates and locations. The board had previously requested to have their May and September meetings in Eastern Washington but due to budget constraints, program staff does not believe that having a May meeting in Eastern Washington would be approved. The meeting dates and locations are:
  - January 9, 2015 – Kent, WA
  - March 6, 2015 – Tumwater, WA
  - May 8, 2015 – Kent, WA (location subject to change)
  - July 10, 2015 – Tumwater, WA
  - September 4, 2015 – Tumwater, WA (location subject to change)
  - November 6, 2015 – Tumwater, WA

### **8.4 Planning for upcoming meetings**

- Ms. Waidely reported that Ms. Allen has stepped down from the position of board chair. According to the board's bylaws that were adopted on September 5, 2014, the Vice-Chair shall assume the office of Chair in the interim until an election can be scheduled to permanently fill the position for the unexpired portion of the term. The Chair shall appoint an interim officer to fill the Vice-Chair position. Officer elections are held at the last meeting of the year.
  - Ms. Lawrence assumed the position as the board's interim Chair.
  - Ms. Lawrence appointed Mr. Guajardo as Vice-Chair for the remainder of the term.

## **9. AGENDA ITEMS FOR FUTURE MEETINGS**

- Nothing was discussed

## **10. CONSENT AGENDA**

Items listed under the consent agenda (informational items) are considered routine matters and are approved without discussion upon approval of the agenda.

- 10.1 Massage practitioner licensing statistics as of December 22, 2014
- 10.2 Massage practitioner disciplinary statistics as of December 22, 2014
- 10.3 National Laws and Legislation information provided by Massage magazine

## **11. ADJOURNMENT**

The meeting was adjourned by Meghann Lawrence, LMP, Chair, at 3:22 p.m.

Respectfully Submitted:

Approved:

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Megan Brown, Program Manager

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Meghann Lawrence, LMP, Chair